

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY  
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON DECEMBER 18, 2023.**

**The Regular Meeting was called to order by Trustee Taglia at 6:05 p.m.:** Present: Robert Taglia- President, Ann Marie Testa – Vice President, and Robert Wagner - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, Attorney Bob Kay and Via Video Conference Engineer Mark Halm.

**Public Participation:** Business Administrator Hoving read a letter from Lawrence Poggi the owner of Funky Java. Mr. Poggi stated in his letter that while his business was closed for 1.5 months due to illness 29,000 gallons of water was used at his place of business. Mr. Poggi requested forgiveness of a portion of his bill and said that the village adjusted his account and charged 27,000 of the 29,000 gallons at cost. Discussion ensued and the trustees requested staff to reach out to Mr. Poggi and request more information on the cause of the high usage.

**Minutes Approved:** Trustee Wagner moved, seconded by Trustee Testa to approve the minutes for the Regular Meeting on November 20, 2023. Ayes: Taglia, Wagner, Testa. Motion Carried.

**Bill Listing:** Review and discussion ensued. Trustee Wagner moved, seconded by Trustee Testa to approve the bill listing dated December 18, 2023 in the amount of \$608,858.24 and to pay when funds are available prior to their due date. Ayes: Taglia, Wagner, Testa. Motion Carried.

**Water Shut Off List:** Business Administrator Hoving presented a list of delinquent accounts dated December 18, 2023. The list represented a total amount due to the district of \$15,020.81. Trustee Testa moved, seconded by Trustee Wagner to approve the water shut off list dated December 18, 2023 as presented. Ayes: Taglia, Wagner, Testa. Motion Carried.

**Reconciliation Report – November 2023:** Business Administrator Hoving presented the November 2023 Reconciliation report for review and discussion. Trustee Wagner moved, seconded by Trustee Testa to approve the Reconciliation report for November 2023 as presented. Ayes: Taglia, Wagner, Testa. Motion Carried.

**FY 2024/2025 Budget First Look:** Business Administrator Hoving presented a first look at the 2024/2025 budget. Mr. Hoving stated that this was a work in progress and requested that the trustees review before the next meeting so that discussions can begin prior to the budget workshop in February.

**Attorney's Report:** Attorney Bob Kay asked staff about the status of 933 W North Ave property. Staff replied that they had received a phone call from the title company representative, Ms. Maria Serwa, stating that payment was being processed for the balance due.

**Engineer's Report:** Engineer Mark Halm provided an update on the Phase 6 funding from IEPA. He stated that the district must receive the Letter of Commitment from IEPA prior to advertising for bids. He recommended putting the authorization to bid pending the letter of commitment on the January agenda. Engineer Halm then gave a presentation about the feasibility of installing solar panels at the plant. Mr. Halm stated that he would like to hear back from a solar company prior to doing a full study. Trustee Wagner asked about the cost of the proposal and stated that he met with Congressman Casten about the process. Mr. Wagner said that he was encouraged to submit the project regardless.

**Manager's Report – November 2023:** Manager Listwan presented his report for the month of November. Manager Listwan did not report any excursions from the permit for the month. Trustee Wagner moved, seconded by Trustee Testa to approve the Manager's Report for November 2023 and place it on file. Ayes: Taglia, Wagner, Testa. Motion Carried.

**Resolution 2023-06 – 5/3 Bank Signature Cards:** Manager Listwan presented Resolution R-2023-06, a bank resolution, which makes changes to who is an authorized signer on the accounts held at 5/3 Bank. The resolution is needed to add Trustee’s Wagner and Testa as well as Business Administrator Hoving and to remove Trustee’s Hensley and Agrusa. Trustee Wagner moved; seconded by Trustee Testa to approve Resolution R-2023-06. Ayes: Taglia, Testa and Wagner. Motion Carried.

**Employee Recognition:** Manager Listwan presented his recommendations for employee recognition for 2023. He stated that the district has met the many challenges faced during the year and the employee’s have taken on additional roles due to retirements and other staffing changes. Trustee Wagner stated that he agreed that the employees should be recognized however he thought that there should be a standard in place to recognize employees. The trustees said that it felt like the district was giving out Christmas bonuses. Discussion ensued. Trustee Wagner moved; seconded by Trustee Testa to approve the employee recognition proposed by Manager Listwan. Ayes: Taglia, Testa and Wagner. Motion carried.

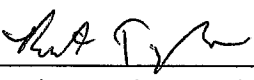
**Electricity and Natural Gas Contracts:** Manager Listwan discussed the current contracts for natural gas and electricity. He stated that staff has started requesting information from energy suppliers in the hopes of locking in prices while they are low. Business Administrator stated that having contracts provided stability and helps with budgeting. He said the volatility in the energy market has made it difficult to plan. Trustee Wagner stated that he was at a seminar where a speaker presented on energy audits. Staff said that this is just the beginning of the process and no action is needed at this time however, in the near future they will be requesting authorization to enter into contracts with suppliers

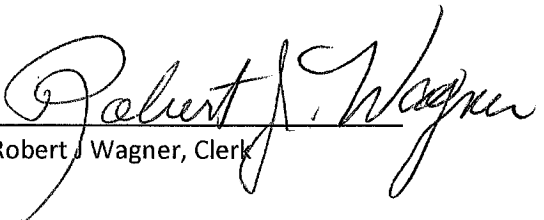
**Trustee Reports:** Trustee Wagner attended the Metropolitan Planning Council meeting. Discussion at the meeting was regarding the cost of water charged by the City of Chicago to DuPage Water Commission dropping due to a change in structure which could provide relief to residents of the county. Trustee Wagner stated that the front entrance needs to be spruced up. He said that the bulletin board and sign in book which nobody is using look old and tired. He also said there was a list of meeting dates from 2019 still hanging in a corner of the vestibule. Discussion was had on how to make the entrance more visually appealing. Trustee Testa stated that a more appealing website is more important than the appearance and condition of the entrance.

Trustee Taglia stated that he received a message from Pragna Kathrani regarding 933 W North Ave. asking if she could pay ½ of her outstanding bill to satisfy the lien on the property.

**Meeting Adjourned**

Trustee Wagner moved, seconded by Trustee Testa to adjourn the meeting at 7:28 p.m. Ayes: Taglia, Wagner, Testa. Motion Carried.

APPROVED   
Robert Taglia, President

ATTEST   
Robert J. Wagner, Clerk

Prepared by: Ray Hoving, Business Administrator